



Camp Epic Ltd.  
Sports Centre, Skills Campus  
Meppel Avenue  
Canvey Island  
Essex  
SS8 9RZ

## First aid

### Policy statement

We are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one adult with a current first aid certificate is on the premises, or on an outing, at any one time. The first aid qualification includes first aid training for infants and young children. We have evidence of due diligence when choosing first aid training and ensure that it is relevant to adults caring for young children.

### Procedures

#### *The first aid kit*

Our first aid kit is accessible at all times and contains the following items [please adjust the list to include anything else which is deemed necessary]:

- Triangular bandages (ideally at least one should be sterile) x 4.
- Sterile dressings:
  - Small x 3.
  - Medium x 3.
  - Large x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters x 1.
- Sterile eye pads (with bandage or attachment) e.g. No 16 dressing x 2.
- Container of 6 safety pins x 1.
- Guidance card as recommended by HSE x 1.

In addition, the following equipment is kept near to the first aid box:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron.
- A children's forehead 'strip' thermometer.
- Information about who has completed first aid training and the location of the first aid box is provided to all our staff and volunteers. **A list of staff and volunteers who have current PFA certificates is [displayed in the setting/made available to parents].**
- The first aid box is easily accessible to adults and is kept out of the reach of children.

- [There is a named person in the setting who is responsible for checking and replenishing the first aid box contents/ regularly check and replenish the first aid box contents.]
- Medication is only administered in line with our Administering Medicines policy.
- In the case of minor injury or accidents, [first aid treatment is given by a qualified first aider].
- In the event of minor injuries or accidents, we normally inform parents when they collect their child, unless the child is unduly upset or we have concerns about the injury. In which case we will contact the child's parents for clarification of what they would like to do, i.e. whether they wish to collect the child and/or take them to their own GP.
- An ambulance is called for children requiring emergency treatment. We contact parents immediately and inform them of what has happened and where their child has been taken.
- Parents sign a consent form at registration allowing [a member of staff/me] to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that they have been informed and are on their way to the hospital.
- Accidents and injuries are recorded in our accident record book and, where applicable, notified to the Health and Safety Executive, Ofsted and/or local child protection agencies in line with [our/my] Recording and Reporting of Accident and Incidents Policy.

	Camp Epic	<i>(name of provider)</i>
On	1 <sup>st</sup> October 2021	<i>(date)</i>
Date to be reviewed	1 <sup>st</sup> October 2022	<i>(date)</i>
Signed on behalf of the provider	<i>J. Barnard</i>	
Name of signatory	Janine Barnard	
Role of signatory (e.g. chair, director or owner)	Director	

Company Number: 10178716

Registered Address: Sports Centre, CSC Meppel Avenue, Canvey Island, Essex SS8 9RZ